

CENTRAL KYC REGISTRY

CKYC/2020/12

Date : January 06, 2021

To: All entities registered with Central KYC Registry (CKYCR)

Dear Sir / Madam,

Sub: Upload of legacy records on CKYCR at the time of re-KYC/update

This is in reference to the upload of legacy records in CKYCR at the time of re-KYC or update of said records.

To ensure that all existing KYC records of individual customers are incrementally uploaded on to CKYCR, reporting entities shall upload the KYC data pertaining to accounts of individuals opened prior to January 01, 2017, at the time of periodic update (re-KYC) as mandated by their respective regulator, or earlier, as and when updated KYC information is obtained/received from the customer. As the individual template is already in use, entities can start uploading the legacy records in case of individual account holders, with immediate effect.

In continuation of the CKYCR notification CKYC/2020/11 dated January 04, 2021, upon go live of legal entity template in CKYCR, for accounts of legal entities opened prior to April 1, 2021, reporting entities shall also upload the KYC data pertaining to these accounts at the time of periodic update (re-KYC) as mandated by their respective regulator, or earlier, as and when updated KYC information is obtained/received from the customer.

Reporting entities are requested to take note of the above and prepare their systems for the same.

For any queries/clarifications please contact the helpdesk.

For and on behalf of **Central KYC Registry**

Helpdesk Contact Details:

Email: helpdesk@ckycindia.in

Phone: 022 26598160/50/54/57